

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : jmcadm@yahoo.co.in
info@jmc.ac.in
principal@jmc.ac.in

IQAC REVIEW MEETING- POST NAAC PEER TEAM VISIT (CYCLE-2)

On 24th Nov, 2021 (Wednesday)- 12:45 PM- CONFERENCE
ROOM, JMC

MEMBERS PRESENT:

1. Prof. (Dr.) Sandra Joseph - Principal, Jesus and Mary College & Chairperson IQAC *Sandra Joseph*
2. Dr. Alka Marwaha- Co-ordinator IQAC *Alka Marwaha*
3. Sr. (Dr.) Rosily- Former Principal, Jesus and Mary College
4. Dr. Renu Gupta- Member IQAC *Renu Gupta*
5. Dr. Anu Ahuja- Member IQAC *Anu Ahuja*
6. Ms. Purnima Topden- Member IQAC *Purnima Topden*
7. Ms. Shalini Srivastava- Member IQAC *Shalini Srivastava*
8. Dr. Alka Sehgal- Member IQAC *Alka Sehgal*
9. Dr. Pavitra Bharadwaj- Member IQAC *Pavitra Bharadwaj*
10. Dr. Amrita Sastry- Member IQAC *Amrita Sastry*

Agenda – To review and analyse the outcome of NAAC Accreditation of Cycle-2

Minutes

- Review Meeting began with Dr. Sandra's congratulatory message to the entire IQAC and requested Sr. (Dr.) Rosily to start the meeting with a prayer.
- Dr. Sandra placed it on record that the IQAC worked very hard and praised the team for their best effort during the NAAC Peer Team visit on 11th & 12th November 2021. She shared the hard copy of the Peer Team Metric Wise Score Report for both Quantitative & Qualitative indicators with the IQAC.
- She requested, Dr. Alka Marwaha to begin with the review meeting for both Quantitative & Qualitative metrics shared by the NAAC team.
- Dr. Alka Marwaha started with the Qualitative metrics explaining that score 4= 100% and score 3=75% and we have got score-4 in 19 questions and score-3 in 19 questions.
- For Criterion 1- it was discussed that Learning Outcomes should be stressed upon from now onwards.
- Dr. Alka Marwaha suggested that IQAC should work on the learning outcomes and instruct each department to prepare a report on the same.
- For Criterion 2-Dr. Pavitra suggested that various sub-groups of the criterion should brainstorm & come up with some valuable suggestion.
- Dr. Sandra Joseph suggested that for student feedback system (directly sent by NAAC to the students), teachers should orient the students better about NAAC and the related surveys.

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : jmcadm@yahoo.co.in
info@jmc.ac.in
principal@jmc.ac.in

- For Criterion 3- Prof. (Dr.) Sandra mentioned, the NAAC Peer Team were impressed by the JMC Review- E- Journal. Also, they suggested on creating an incubation centre.
- Dr. Alka Marwaha shared that the team was very satisfied with the extension activities carried out by JMCEP, NSS etc.

- For Criterion 4- Dr. Alka Marwaha was pleased to share that peer team was impressed with JMC's infrastructure.
- Also the peer team suggested that the library needs improvement in terms of adding some more journals/magazines for competition exams.

- Criterion 5-
- Prof. (Dr.) Sandra suggested that the college should work towards strengthening the Alumni network.

- Criterion 6- Dr. Sandra emphasised on the idea of decentralisation and the welfare measures for teaching & non-teaching staff.

- Criterion 7- Best Practices- Gift of Green and Placement Cell were praised by the peer team.
- Dr. Amrita Sastry, suggested that for the next NAAC cycle the best practices should be planned first and start working on them from the beginning.
- Dr. Alka Marwaha continued with the Quantitative metrics, focussing on the questions where the scores were less.
- Dr. Amrita Sastry & Dr. Renu Gupta highlighted that compilation of supporting documents was a challenge, hence documentation from the departments should be done on a continuous basis. In response to this suggestion, Ms. Purnima Topden pointed out that Dr. Sandra Joseph had already put a system in place which would take care of this problem by asking each Department to appoint one staff member to act as a liaison between the IQAC and the Department and maintain regular documentation etc.

- For Criterion 1, Dr. Alka Marwaha focussed on the need to strengthen the feedback system and to implement the feedback from the stakeholders at the ground level.
- IQAC should share the feedback with the respective departments and should ensure its implementation.
- Dr. Renu Gupta suggested that IQAC should seek Action Taken Report from each department on the feedback system.
- Dr. Sandra Joseph suggested that a Bridge Course be introduced one week before the students join the college.
- Ms. Shalini Srivastava highlighted that Hindi department is doing a CTH paper for all those students coming from South & North East. And JMC has the provision of remedial classes, but formal bridge course is a must for the institution both for Hindi & English department.

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021

Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : jmcdmn@yahoo.co.in

info@jmc.ac.in

principal@jmc.ac.in

Dr. Alka Marwaha suggested that Bridge Course should be introduced immediately to which Ms. Purnima Topden added that the Bridge Course could be designed from the start to include many interesting elements other than just the language component.

One could plan it keeping in mind bridging intersecting gaps related to cultural, socio-economic, centre- periphery and other issues.

The course could therefore be designed for students across all departments.

- Dr. Sandra Joseph further emphasised on the structure of bridge course, with a proper objective, number of hours etc.
- Ms. Sahlini Srivastava gave an idea like how in foreign universities, two-week bridge course is there for Indian students, on similar lines one can plan the structure.
- Dr. Renu Gupta highlighted on the issue of Public Perception of the college. It was discussed by the IQAC to depute a PR team along with a PRO to take care of the media management.
- For Criterion 3, Dr. Sandra Joseph suggested to create a Research Culture in college and faculty should focus more on Research, Conferences, Seminars and Publication. Incubation centre can be started by Commerce department as suggested by the Peer Team.
- Dr. Alka Marwaha explained how UGC care list kept changing from year to year. JMC teachers' publications on the previously listed journals was not being taken into consideration by NAAC. This was one reason for low points on research & publication.
- Dr. Sandra said she is planning to put JMC Review in UGC care list and she has already spoken to Dr. Maya John regarding the same to start the process.
- Dr. Sandra also suggested that JMC Review should have 50% articles from JMC faculties and the rest 50% from outside. She also requested that all teachers must apply for UGC major/minor projects.
- Dr. Alka Sehgal highlighted that the new journal we are planning to introduce is more interdisciplinary in nature. It was decided by the IQAC that journal team should work under the purview of research committee.
- For Criterion 5, student support was highlighted and it was discussed that students should be made aware about various government scholarships and how they can avail it. It was decided that the Fee- Concession committee should look into the scholarship as well.
- Dr. Alka Sehgal suggested that under the Add on courses we can add some more courses on Civil service examination also.
- For Criterion 6, Dr. Sandra suggested that Research committee should have some seed money. Teachers should use the financial support extended to them by the institution and be encouraged to participate in conferences.
- It was decided by the IQAC that more professional development and training programmes to be organised for both teaching & non-teaching staff at the college level. IQAC should clearly specify and set up the number of training programmes.
- For Criterion 7, Best Practices should be clearly planned from the beginning. It was also found that even though solar panel was strong point, but not giving it to the Solar Grid was negative for the institution.

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021

Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : jmcdmn@yahoo.co.in
info@jmc.ac.in
principal@jmc.ac.in

- After discussing all the metrics in details, Dr. Sandra Joseph shared the Peer Team's recommendations with the IQAC members.
- The team deliberated upon the recommendations given and the following points were planned:
 1. Moocs involvement should be there. Teachers should take ideas from Coursera and edex. Teachers can create their lectures on Google sites.
 2. Dr. Pavitra suggested about CEC- UGC online lecture series. Teachers can send their proposal to UGC in form of a short video (5 mins). Teachers can have short introductory video on college website also.
 3. Dr. Sandra Joseph suggested that we should initiate this process immediately.
 4. Strengthening Alumni Association and very strongly work on this. Dr. Amrita Sastry suggested that, the college level Alumni meet should be followed by department level Alumni meet for making it more successful.
 5. Alma shines alumni management tool can be used for managing email etc and to streamline the process.
 6. Language lab concept needs to be clearly planned. Dr. Alka Sehgal suggested collaboration with British Council.
 7. Sr. (Dr.) Rosily informed earlier Dr. Jobin Thomas was working on the language lab and he can be contacted for the same for further suggestions.
 8. Students should be encouraged to participate more in International & National level competitions.
 9. More competitive books to be kept in the library for students.
- Dr. Sandra Joseph announced the new IQAC Co-ordinator (for next two years)- Dr. Pavitra Bharadwaj. She also requested Dr. Amrita Sastry to continue in the IQAC team as a member for another two years. She shared she will soon officially announce the names of the members of the new IQAC team.
- Dr. Sandra Joseph also announced that Dr. Amrita Sastry will be the nodal officer for NIRF and Dr. Renu Gupta will help her in this process. She advised Dr. Amrita Sastry to constitute a sub-team for NIRF.
- The meeting ended on a positive note and Dr. Sandra Joseph, suggested each criterion convenor to brainstorm with their team members and submit a report to her by 30th Nov 2021. This will further help the institution to work on the grey areas and prepare it better for the NAAC Cycle - 3.

Dr. Alka Marwaha
IQAC Co-ordinator

